

ANNUAL GENERAL MEETING 2024

CHILDREN'S HEALTHCARE AUSTRALASIA



Date: Monday 28 October 2024
Time: 5.00pm-5.30pm (AEDT)
Place: In person at Mercure Sydney, NSW
Or via web conference: Zoom

DRAFT MINUTES

Meeting opened at 5.03pm (AEDT)

1. ATTENDANCE

In person:

John Stanway (President); Carola Wittekind (RNSH, NSW); David Fuller (Barwon Health); Maeve Downes (Lyell McEwin, SA); Nicola Scott (Christchurch, NZ); Julie Green (CHA VP); Leslie White (CHA Patron); Susan Moloney (GCUH, QLD); Clare Thomas (SCUH, QLD); Mary Noah (RDH, NT); Jess Nunn (RHH, TAS); Jared Allen (JHCH, NSW); Ashlea Logan (RCH, VIC); Leila Kelly, (CHA); Sarah Elliott (CHA)

Via zoom: Paul Craven (HNE, NSW); Cathryn Cox (SCHN, NSW)

Ex Officio: Barb Vernon (CHA)

Apologies:

2. ACCEPTANCE OF MINUTES OF 2023 AGM

Barb Vernon welcomed members to the CHA Annual General Meeting for 2023 and paid respects to the Aboriginal elders of the lands from which participants were joining the meeting.

Resolution: That the draft minutes of the Annual General Meeting held on Wednesday 18 October 2023 be accepted as a true and accurate record of that meeting.

Moved: Julie Green

2nd: Maeve Downes

Carried:

3. PRESIDENT'S REPORT, including the financial report.

As President, John Stanway began with highlighting CHA's growth in membership. CHA welcomed Ipswich Hospital QLD and Mackay Base Hospital QLD in 2023-24. He then outlined key activities regarding each of the following strategic priorities:

Facilitating child, young person, and family centred care

- Development of a national Paediatric Patient Reported Experience Measure (pPREMS) – Draft questions have been developed with input from children. Next phase is to test and validate.
- Many effective strategies for engaging and partnering with children, young people and their families were shared within the CHA community

Networking to share excellence and innovation.

- 14 dedicated networks for CHA members, 16 dedicated networks for leaders at children's hospitals
- CHA hosted 67 virtual meetings and 8 in person with over 2687 attendees
- CHA connects over 4900 paediatric professionals with 620 new accounts in CHA member community.
- 200+ videos were shared by peers

Enhancing value through benchmarking

- New dashboards including workload and patient experience of care

- Activity & costing Benchmarking & Quarterly Activity Reports
- Establishment of governance to support research & publication from CHA's shared data

Strengthening the Safety & Quality of Children's Healthcare

- CHA members share collaborative approaches to improve safety & quality. Examples include the Paediatric Eating Disorders Hospital in the Home & Emergency Neurodiversity Care Program.
- Learning Health Networks – Eating Disorders and Child Development Services

Advocating for a healthy sustainable future

- Sharing of initiatives across CHA network to minimise carbon emissions in public hospitals.

Lastly, he gave an overview of the Auditor's report. Key highlights include:

- CHA has had strong membership renewal
- There was a modest surplus of \$12180 in the last financial year.

The President thanked CHA members, the CHA team, and the board of directors with special thanks to the Vice Presidents, Julie Green and Maeve Downes.

Resolution: that the President's report, including the Auditor's report be accepted

Moved: Dave Fuller

2nd: Paul Craven

Carried:

4. ELECTION OF DIRECTORS

As CEO, Barb Vernon, advised the meeting that the CHA Constitution requires one third of Directors to resign each year and either retire or stand for re-election to the Board and that there was 1 Large member position available.

Cathryn Cox, who is currently on the board, was to stand for re-election. Following the call for nominations, sent to all members on 25 September 2024, there was 1 nomination received from Cathryn Cox, Chief Executive, Sydney Children's Hospitals Network, NSW,

Barb advised that since there was 1 vacancy on the board and 1 nomination received, there would be no need for a vote. Barb Vernon congratulated Cathryn Cox on her reappointment to the Board of Directors for CHA.

Resolution: That Cathryn Cox be reappointed to the CHA Board for a second term of 3 years

Moved: Maeve Downes

2nd: Julie Green

Carried:

5. CONFIRMATION OF AUDITOR for 2024-25

In consultation with the board Barb Vernon moved that Kothes Accounting Group be reappointed as Auditors for the 2024-25 audit. Barb Vernon advised that the current auditor Kothes Accountants provides cost effective services and an onsite detailed audit of CHA financial system and processes.

Resolution: that Kothes Accountants be confirmed as the Auditor for CHA for 2024-25

Moved: Nicola Scott

2nd: Frank Tracey

Carried:

6. OTHER BUSINESS

No other business was of mention

7. DATE OF NEXT ANNUAL GENERAL MEETING

The 2025 AGM will be held at the annual Paediatrics Insight Forum in October 2025

Meeting closed at 5.32pm