

ANNUAL GENERAL MEETING 2023

CHILDREN'S HEALTHCARE AUSTRALASIA



Date: *Wednesday 18 October 2023*
Time: *5.30pm – 6pm (AEDT)*
Place: *In person at Rydges Southbank Brisbane*
Or via web conference: Zoom

DRAFT MINUTES

Meeting opened at 5.35pm (AEDT)

1. ATTENDANCE

In person:

John Stanway (President); Carola Wittekind (RNSH, NSW & VP); David Fuller (Barwon Health); Maeve Downes (Lyell McEwin, SA); Frank Tracey (QCH); Nicola Scott (Christchurch); Keturah Bryson (Women's and Children's Health Network, SA); Sina Amabili (Women's & Children's Health Network, SA); Lorraine Bateman (Women's & Children's Health Network, SA); Janelle McMillan (Bundaberg Hospital, QLD); Carol McMullen (Wide Bay Hospital & Health Service, QLD); Bec Adams (The Royal Children's Hospital Melbourne, VIC); Kathy Dowsey (The Royal Children's Hospital Melbourne, VIC); Emily McMahan (The Royal Children's Hospital Melbourne, VIC); Beau Thompson (The Royal Children's Hospital Melbourne, VIC); Jo-Ellen Reid (North West Regional Hospital, TAS); Mary Noah (Royal Darwin & Palmerston Hospital, NT); Mantho Kgosiemang (Royal Darwin & Palmerston Hospital, NT); Alice Fang (Eastern Health, VIC); Francesca Arcidiacono (The Prince Charles Hospital, QLD); Helen Hutchins (Frankston Hospital, SA); Ommena Chandran (Fiona Stanley Hospital, WA); Ashlea Logan (The Royal Children's Hospital Melbourne, VIC); Rachael Wharton (Starship Children's Hospital, NZ); Nicola Scott (Christchurch Hospital, NZ); Julie Green (CHA Director); Anne Tait (Starship Children's Hospital, NZ); Susan Moloney (Gold Coast University Hospital, QLD); Janine Spencer (Fiona Stanley Hospital, WA); Neil Archer (Cairns and Hinterland Hospital and Health Service, QLD); Steven McTaggart (Queensland Children's Hospital, QLD); Melanie Thompson (Broome Hospital, WA); Sean Beggs (Royal Hobart Hospital, TAS); Clare Thomas (Sunshine Coast University Hospital, QLD); Leila Kelly, (CHA); Sarah Elliott (CHA)

Via zoom: Andy Lovett (Eastern Health); Cathryn Cox (SCHN); Bernadette McDonald (RCH); Karine Miller (WA Country Health); Noel (RCH); Dani Smith (Monash Health); Anna Young

Ex Officio: Barb Vernon (CHA)

Apologies: Emma Maddren (Starship Children's Hospital); Jeff Moffett (WA Country Health)

2. ACCEPTANCE OF MINUTES OF 2022 AGM

Barb Vernon welcomed members to the CHA Annual General Meeting for 2023 and paid respects to the Aboriginal elders of the lands from which participants were joining the meeting.

Resolution: That the draft minutes of the Annual General Meeting held on Thursday 3 November 2022 be accepted as a true and accurate record of that meeting.

Moved: Julie Green

2nd: Carola Wittekind

Carried:

3. PRESIDENT'S REPORT, including the financial report.

As President, John Stanway began with highlighting CHA's growth in membership. New members Albury Wodonga Health joined in 2022-23 and Ipswich, Mackay Base, and the CEC NSW, as of September 2023. He then outlined key activities regarding each of the following strategic priorities:

Facilitating child, young person, and family centred care

- Paediatric Patient Reported Experience Measure (pPREMS) Development – 6 member hospitals contributing with data analysis phase pending.
- Many effective strategies for partnering with children, young people and their families shared within the CHA community including: Planetree, MMF, Listen Carefully Project

Networking to share excellence and innovation.

- 15 dedicated networks for CHA members, 13 dedicated networks for leaders at children's hospitals
- 52+ meetings hosted with 2460+ participants.
- CHA connects over 4500+ paediatric professionals with 530+ new accounts in CHA member community.

Enhancing value through benchmarking

- New dashboards including – variations in ALOS, high demand diagnoses, emergency care access, and access and outcomes for Aboriginal children and families.
- Improving Value in Healthcare Series

Strengthening the Safety & Quality of Children's Healthcare

- Focus on initiatives improving outcomes for eating disorders and supporting patients with complex mental health needs.
- National Paediatric Medicines Forum - evaluate clinical efficacy and cost effectiveness of in scope high-cost medications to support safe, equitable and evidence-based prescribing & use.

Advocating for a healthy sustainable future

- Sharing of initiatives across CHA network to minimise carbon emissions in public hospitals.

Lastly, he gave an overview of the Auditor's report. Key highlights include:

- CHA has had strong membership renewal with 93% retention of member services.
- There was a modest surplus of \$15979 in the last financial year.
- CHA experienced increased income and costs due to delivering the MMF training.

The President thanked CHA members, the CHA team, and the board of directors with special thanks to outgoing directors Emma Maddren, Carola Wittekind, and Sean Turner.

Resolution: that the President's report, including the Auditor's report be accepted

Moved: Carola Wittekind

2nd: Nicola Scott

Carried:

4. ELECTION OF DIRECTORS

As CEO, Barb Vernon, advised the meeting that the CHA Constitution requires one third of Directors to resign each year and either retire or stand for re-election to the Board and that there were 2 Large member position and 1 medium/small member positions available.

Following the call for nominations, sent to all members on 19 September 2023, three nominations were received from Frank Tracey, Chief Executive, Children's Health Queensland Hospital and Health Service, QLD, Andy Lovett, Executive Clinical Director- Women & Children and Acute Specialist Clinics, Eastern Health, VIC, and Fiona Thomson, Director- Emergency Clinical Directorate, Children's Health Queensland Hospital and Health Service, QLD,

Barb advised that since there were 3 vacancies on the board and 3 nominations there would be no need for a vote. Barb Vernon welcomed Frank Tracey, Andy Lovett, and Fiona Thomson as newly elected Directors for CHA.

Resolution: that Frank Tracey and Fiona Thomson be elected as a Large Member Director for a 3-year term and Andy Lovett be elected as a medium/small Member Director.

Moved: Maeve Downes

2nd: Julie Green

Carried:

5. CONFIRMATION OF AUDITOR for 2023-24

In consultation with the board Barb Vernon moved that Kothes Accounting Group be reappointed as Auditors for the 2023-24 audit. Barb Vernon advised that the current auditor Kothes Accountants provides cost effective services and an onsite detailed audit of CHA financial system and processes.

Resolution: that Kothes Accountants be confirmed as the Auditor for CHA for 2023-24

Moved: Nicola Scott

2nd: Carola Wittekind

Carried:

6. OTHER BUSINESS

New board members Frank Tracey and Andy Lovett were invited to share some comments.

Frank Tracey mentioned that he admires the CHA benchmarking program and is looking forward to work with CHA to advocate for child health wellbeing on a system level.

Andy Lovett mentioned he has been involved with CHA over the past decade and a half and is looking forward to contributing.

7. DATE OF NEXT ANNUAL GENERAL MEETING

The 2024 AGM will be held at the annual Paediatrics Insight Forum in October 2024

Meeting closed at 5.56pm

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