

# ANNUAL GENERAL MEETING 2022

## CHILDREN'S HEALTHCARE AUSTRALASIA



**Date:** *Thursday 3 November 2022*  
**Time:** *3.00pm – 3.30pm (AEDT)*  
**Place:** *Via webconference: Zoom*

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### DRAFT MINUTES

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**Meeting opened at 3.04pm**

#### 1. ATTENDANCE

##### Via web conference

John Stanway (President); Emma Maddren (Starship Children's Hospital, NZ & VP); Michael Brydon (Special Purpose Director); Clinton Griffiths (Ballarat Health Services); Paul Craven (HNE, NSW); Julie Green (Special Purpose Director); Carola Wittekind (RNSH, NSW & VP); Neil Archer (Cairns & Hinterland HHS, QLD); Nicola Scott (Christchurch, NZ); David Fuller (Barwon Health); Mary Noah (RDH, NT); Amber Stuart (Frankston); Moses Nyamushaya (ASH, NT) Francoise Butel (GCUH, QLD); Noel Cranswick (RCH, VIC); Wendy Watson (Western Health, VIC); Vickie Robinson (WCHN, SA); Chelsea Meintjes (Lyell McEwin); Susan Freiburg (CHWC, ACT); Ranita Sidhu (PCH)

**Ex Officio:** Barb Vernon (CHA)

**Apologies:** John Hammond (QCH, QLD), Cathryn Cox (SCHN, NSW) Catriona Fleming (Austin Health, VIC); Maeve Downes (Lyell McEwin, SA)

#### 2. ACCEPTANCE OF MINUTES OF 2021 AGM

Barb Vernon welcomed members to the CHA Annual General Meeting for 2022 and paid respects to the Aboriginal elders of the lands from which participants were joining the meeting.

**Resolution:** That the draft minutes of the Annual General Meeting held on Thursday 25 November 2021 be accepted as a true and accurate record of that meeting.

Moved: Paul Craven

2<sup>nd</sup>: Carola Wittekind

Carried.

#### 3. PRESIDENT'S REPORT, including the financial report

As President, John Stanway outlined key activities regarding each of the following strategic priorities:

##### **Facilitating child, young person, and family centred care**

- CHA has supported the sharing of learning on numerous strategies for partnering with children and families particularly with emerging digital technologies over the previous 12 months
- In addition, CHA is partnering with the Starlight Foundation to develop a National Paediatric Patient Reported Experience Measure (PREM). This PREMs once developed will enable children to share their experience of care, enabling children's voice to guide clinicians and service leaders in developing care that meets needs of children and young people. Starlight is currently collecting feedback from children and young people throughout Australia to support development of the tool.

##### **Networking to share excellence and innovation**

John Stanway outlined the growth in networking highlighting that this year CHA has had:

- 18 network groups + additional executive leader groups
- Just under 4000 professionals accessing the member's website with 570 new accounts.
- Over 2000 professionals participating in over 56 video presentations

- A strong Improving Value in Healthcare series

#### **Enhancing value through benchmarking**

- CHA benchmarking continues to help services improve their care by providing visibility of areas for potential learning and improvement.
- CHA has a growing range of dashboards with new clinical indicators including variations in ALOS, high demand diagnoses, emergency care access, access and outcomes for Aboriginal children and families.

#### **Strengthening Safety & Quality of children's health care**

Key activities include:

- A focus on eating disorders and supporting patients with complex needs through the Eating Disorders and the Child Development Services Learning Networks.
- National Paediatric Medicines Forum evaluating the clinical efficacy and cost effectiveness of drugs.

#### **Advocating for a healthy sustainability future**

- CHA continues to grow the sustainable health care series showcasing excellence and innovation in greening the healthcare sector. In 2022, CHA has had 5 presentations with 221 participants.

### **AUDITORS REPORT**

CHA had an overall net surplus of \$36,521 and grew net equity to \$552,505. This equity grew despite a loss of revenue due to not being able to host face-to-face events and membership fees not being raised. This is partly in due to careful management of resources and strong membership renewal (97.6% retention). In addition, Job keeper funds given to WHA have kept staff who work on CHA projects employed.

Overall, the President report shows that CHA is in a strong position in terms of finances and the work being done to support members.

John Stanway concluded the report with thanking children's hospitals and paediatric units, the WCHA team, as well as CHA Directors for 21-22. A special thanks was given to Clinton Griffiths and Michael Brydon who are retiring as directors.

**Resolution:** that the President's report, including the Auditor's report be accepted

Moved: Emma Maddren

2<sup>nd</sup>: Julie Green

Carried.

### **4. ELECTION OF DIRECTORS**

As President, John Stanway advised the meeting that the CHA Constitution requires one third of Directors to resign each year and either retire or stand for re-election to the Board. There was 1 Large/Medium member position and 3 medium/small member positions available.

Following the call for nominations sent to all members on 6 October 2022, four nominations were received from: Paul Craven, Executive Director, Children Young People and Families Services, Hunter New England LHD – Kids Health NSW, Maeve Downes, Nursing Director Women's & Children's Division, Lyell McEwin SA, Neil Archer, Clinical Director of Paediatrics, Cairns & Hinterland HHS QLD and David Fuller, Director Women's & Children's Directorate, Barwon Health VIC.

John Stanway advised that Maeve Downes, Neil Archer, and Paul Craven were standing for re-election and David Fuller was standing for election as a new board member. John Stanway directed participants to a brief biography for all 4 nominations.

**Resolution:** that Paul Craven be elected as a Large Member Director for a 3-year term and Maeve Downes, Neil Archer and David Fuller be elected as a Medium/Small Member Director, motion was moved and seconded.

Moved: Nicola Scott

2<sup>nd</sup>: Wendy Watson

Carried.

John Stanway thanked Paul Craven, Maeve Downes and Neil Archer for their continuing service to CHA and welcomed David Fuller as a newly elected Director for CHA.

#### **5. CONFIRMATION OF AUDITOR for 2022-23**

**Resolution:** that Kothes Accountants be confirmed as the Auditor for CHA for 2022-23

Moved: Neil Archer

2<sup>nd</sup>: Emma Maddren

Carried.

#### **6. OTHER BUSINESS**

Many thanks were shared for Clinton and Michael for their contributions and many years of service to the CHA Board.

#### **7. DATE OF NEXT ANNUAL GENERAL MEETING**

The 2022 AGM will be held at the annual CEOs forum later in the 2023 year.

**Meeting closed at 3.30pm**

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