

# ANNUAL GENERAL MEETING 2020

## CHILDREN'S HEALTHCARE AUSTRALASIA



**Date:** Friday 16 October 2020  
**Time:** 1.45pm-2.00pm (AEDT)  
**Via webconference:** Zoom

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### DRAFT MINUTES

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Meeting opened at 1:46pm

#### 1. ATTENDANCE

##### Via webconference

John Stanway (President & Royal Children's Hospital, VIC); Paul Craven (Hunter New England LHD, NSW); Clinton Griffiths (Ballarat Health Services, VIC); Annie Moulden (Vice President & Royal Children's Hospital, VIC); Carola Wittekind (Royal North Shore Hospital, NSW); Neil Archer (Cairns & Hinterland HHS, QLD) Maeve Downes (Northern Adelaide Local Health Network, NSW); Michael Brydon (Special Purpose Director, CHA); Susan Moloney (Gold Coast University Hospital, QLD); Nick Freezer (Monash, VIC); Cathryn Cox (Sydney Children's Health Network, NSW)

**Apologies:** Sue Marsh (South West Healthcare, VIC)

#### 2. ACCEPTANCE OF MINUTES OF 2019 AGM

**Resolution:** That the draft minutes of the Annual General Meeting held on Friday 29 November 2019 be accepted as a true and accurate record of that meeting

Moved: Annie Moulden  
2<sup>nd</sup>: Clinton Griffiths  
Carried:

#### 3. PRESIDENT'S REPORT, including consideration of the Auditor's Report

John Stanway went through the CHA strategic plan and walked through the 5 priority areas.

##### **Strategic Priority 1 – Partnering with children, young people and their families.**

Key activities in 2019-2020 include the ANZ project to design a set of paediatric Patient Reported Experience Measures (PREMs) and partnering with Starlight on the 'Listening Carefully' Project. CHA has showcased patient stories and lessons learnt about system design and improvement, and the work of global leaders in partnering with children such as the Scottish 'What Matters to You?' campaign. Telehealth has also been a focus in CHA through the establishment of a new network among interested members to share strategies, ideas, resources and consumer and provider evaluations related to digital healthcare.

##### **Strategic Priority 2 – Enhancing value in children's healthcare.**

CHA has provided benchmarking reports on inpatient activity and cost to 89 members hospitals, published quarterly activity data on the online Tableau Portal, and developed new dashboards on tertiary surgical services and general paediatric services. Other key activities include development of a new quarterly activity report for children's hospitals Chief Operating Officers, preparing analysis of and sharing mental health presentations and activity in ED, OPD and inpatient, and collecting and sharing hospital avoidance case studies on a new web forum.

##### **Strategic Priority 3 – Strengthening the safety and quality of children's healthcare.**

Key activities include numerous networks about COVID-19, organising regular discussions about S&Q initiative with 15 Special Interest Groups, researching high cost and high-risk drugs for the National Paediatric Medicines Forum, and establishing interest regarding benchmarking care and outcomes among the Child Development Services network. Unfortunately, the Bronchiolitis Collaborative Improvement project was suspended due to COVID-19.

#### **Strategic Priority 4 – Facilitating sharing and learning among peers about excellence & innovation.**

CHA organised 10 networks for Children’s Hospital executives and facilitated presentations about innovations and redesign by 15 Special Interest Groups. CHA also provided recordings of 53 new presentations on the CHA member’s website and launched the New Leading Thinkers series in lieu of face to face meetings on priority topics of interest presented by global and local speakers.

#### **Strategic Priority 5 – Advocating for a healthy sustainable future for children, families and the planet.**

CHA joined the Green and Global Health Hospitals (GGHH) Network and locally based arm of GGHH – the Climate & Health Alliance (CAHA). Key activities include the establishment of a new CHA network to share information and case studies related to meeting the 10 goals of the GGHH, provision of a new online forum to share presentations and discussions on sustainability projects, and advocacy through CAHA to the Australian Government.

John thanked all participants that have contributed to CHAs web conferences over the last 12 months. Special thanks to our Board of Directors. John personally thanked Annie Moulden and Emma Maddren for their contributions as Vice Presidents. John then thanked the CEO, Barb Vernon & staff of CHA.

Moved: Paul Craven  
2<sup>nd</sup>: Nick Freezer  
Carried:

#### **Financial Report**

Barb Vernon provided a quick overview. All existing members renewed for the 19-20 year and 5 new member hospitals/health services joined CHA. CHA office accommodation has been fully paid off. CHA had a surplus for this financial year of \$53,218.

Moved: Nick Freezer  
2<sup>nd</sup>: Paul Craven  
Carried:

#### **4. ELECTION OF DIRECTORS**

As Company Secretary, Barb Vernon advised the meeting that the CHA Constitution requires one third of Directors to resign each year and either retire or stand for re-election to the Board and that there were 2 large member and 2 medium/small member positions available.

Following the call for nominations sent to all members in 25 September 2020, nominations had been received from two individuals eligible for the Large Member Director positions, namely Mr Sean Turner and Mr Patrick Turner. Two nominations had been received for the medium/small member Director position from Dr Carola Wittekind and A/Prof Kathy McMahon

##### Large Member Director Election

Barb Vernon directed participants to information in the president’s slides that provided a brief biography of Sean Turner and Patrick Turner and asked member representatives to vote privately via the Zoom chat function for their preferred candidate for a large member director position.

**Resolution:** That Sean Turner be elected as a Large Member Director for a 3-year term

Moved: Paul Craven  
2<sup>nd</sup>: Neil Archer  
Carried

Sean Turner was declared re-elected to the CHA Board and was congratulated.

##### Medium/Small Director Election

Barb Vernon directed participants to information in the president’s slides that provided a brief biography of Carola Wittekind and Kathy McMahon.

**Draft Resolution:** That Carola Wittekind be elected as a Medium/Small Director for a 3-year term.

Moved: Paul Craven  
2<sup>nd</sup>: Neil Archer  
Carried

Dr Carol Wittekind was declared re-elected to the CHA Board and was congratulated

**5. CONFIRMATION OF AUDITOR for 2020-21**

John Stanway described the CHA Auditor as diligent & thorough. He advised members that CHA had gone to market in 2019 for quotes from appropriate Auditors and found that the service offered by Kothes was both detailed and value for money. He advise the Board recommends the Auditor be reappointed.

**Resolution:** that Kothes Accountants be confirmed as the Auditor for CHA for 2020-21

Moved: Paul Craven

2<sup>nd</sup>: Neil Archer

Carried:

**6. OTHER BUSINESS**

John Stanway noted that we have had an extraordinary year! Everyone works hard to deliver great care, From a CHA point of view we can add value to that as well. We are all doing some good work and John thanked everyone for their efforts. John wished everyone well for the remainder of the year.

Barb Vernon then thanked John for his leadership as CHA President and thanked everyone for contributing time to the CHA AGM, and for all of their work & input both to CHA and to their own services doing such important work for children & families.

**7. DATE OF NEXT ANNUAL GENERAL MEETING**

The 2021 AGM will be held at the annual CEOs forum later in the 2021 year

Meeting closed at 2:05pm AEDT

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